

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY)** will be held in **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 5TH FEBRUARY 2008** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting of the Panel held on 8th January 2008.

**A Roberts
388009**

2 Minutes.

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

2 Minutes.

3. DISABILITY ACCESS STUDY

To receive a presentation by Mrs G Bird, Forum Manager, Directions Plus, on access for those with disabilities.

**A Roberts
388009**

45 Minutes.

4. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN (Pages 5 - 10)

A copy of the current Forward Plan, which was published on 16th January 2008, is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**R Reeves
388003**

15 Minutes.

5. STATE OF THE DISTRICT CONSULTATION WORKING GROUP (Pages 11 - 22)

To consider the final report of the State of the District Consultation Working Group.

**A Roberts
388009**

20 Minutes.

6. LOCAL PETITIONS AND CALLS FOR ACTION (Pages 23 - 28)

To consider a report by the Head of Administration on legislative changes affecting Overview and Scrutiny and on consultations on local petitions and calls for action.

**R Reeves
388003**

15 Minutes.

7. OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY) - PROGRESS (Pages 29 - 38)

To consider a report by the Head of Administration on the Panel's programme of studies.

**A Roberts
388009**

15 Minutes.

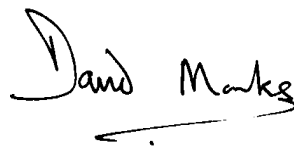
8. SCRUTINY

To scrutinise decisions taken since the last meeting as set out in the Decision Digest (**TO FOLLOW**) and to raise any other matters for scrutiny that fall within the remit of the Panel.

**A Roberts
388009**

10 Minutes.

Dated this 25th day of January 2008



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Miss H Ali, Democratic Services Officer, Tel No 01480 388006/e-mail: Habbiba.Ali@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).